



Haslemere Museum Hire Charges 2010

If you would like to hold your event or exhibition at Haslemere Museum please:

Call 01428 642112 or email us at enquires@haslemeremuseum.co.uk

We have PRS and PPL licences and are able to PAT test electrical equipment. For an average evening event where recorded music is played we charge £20. This covers the PRS and PPL fees and we will arrange to PAT test your sound system. Please check your requirements when booking.

	<p>This attractive gallery measures 7.2m x 5.2m with over 14 linear metres of hanging space. 2D work may be hung from a rail on adjustable metal battens or by Velcro. Extra screens may be added to increase the hanging space to a total of nearly 28 metres. Plinths and brackets for 3D works are available and the lawn outside the gallery may be used for exterior work.</p> <p>There is ample daylight, variable spotlights and chandelier lighting. The steel window shutters may be closed when daylight is not required and provide good security.</p>	Waverley Room
	<p>This light and airy room has a high arched and beamed ceiling and a minstrel gallery. It measures 15m with a stage at one end of 5.5m. The room is flooded with natural light and is ideal for a variety of events including seminars, lectures and other social functions. Blackout blinds can be used.</p> <p>Seating capacity is up to 100. The double fire exit doors lead directly onto the attractive formal 18th century lawn, featuring a Ha-ha and a wild flower meadow. Views over Lythe Hill are a particularly attractive feature.</p>	Lecture Hall
	<p>Measuring 5m by 11.8m this is a long gallery type room this is ideal for a picture exhibition. Paintings can be screwed into the wall or hung from the picture rail. It can also be used for meetings or drinks parties.</p>	Haslemere Room
	<p>This exceedingly adaptable room measures 18m x 9m. It can accommodate workshops, lectures and meetings. Ideal for small groups. Partial blackout.</p>	Education Room

ROOM Guide Prices	AFFILIATE	CLUB / CHARITY	COMMERCIAL
Lecture Hall / Waverley Room / Haslemere Room / Garden & Annex			
(including setting up, clearing away & use of kitchen):			
Half Day (10am – 1pm, 2pm – 5pm)	£30.00	£40.00	£60.00
Whole Day (10am – 5pm)	£60.00	£80.00	£100.00
Evenings	£80.00	£100.00	£120.00
Use of kitchen			
Half day	£15.00	£15.00	£15.00
Whole day	£20.00	£20.00	£20.00
Exhibitions			
(Two weeks)	£250	£250	£350
Private View (evening)	£60.00	£60.00	£70.00
Education Room			
Half day	£2.50 per head up to £25		
Whole day	£2.50 per head up to £50		
Technical Assistance			
Room layout / Exhibition installation	£10.00 per session		
Wedding Receptions, Parties etc...	Please contact the Museum for charges on these events		
Digital Projector with Stand	£20.00 per session		

- Notes:**
- An over-run penalty of £15.00 per hour or part thereof will be invoiced to hirers, subject to the Museum's discretion.
 - For Weekend Events please contact the Museum for a quote.
 - The Museum reserves the right to alter the above charges without notice. Please check the prices at the time of booking.