

100th ANNUAL GENERAL MEETING
of Haslemere Educational Museum

If you are unable to attend the AGM on Friday 22nd November 2024 at 7.00 p.m. we ask that you complete the proxy form below and return it to the Museum no later than 7.00 p.m. on Wednesday 20th November 2024, to ensure that the Museum has a quorum for decisions taken at the AGM.

I/We

of

being a Member(s)/Corporate Member of the above named company, hereby appoint as my/our proxy :

Mrs Melanie Odell (Chairman of the Board) /

..... (name)

of

(please delete/complete as appropriate)

Or failing them:

..... (name)

of

to vote in my/our name(s) and on my/our behalf at the Annual General Meeting of the company to be held on Friday 22nd November 2024 and at any adjournment thereof.

Dated

Signed

Please indicate the way you wish your proxy to vote. Unless otherwise instructed, the proxy may vote as they think fit or abstain from voting.

Resolution 1 : Adoption of Accounts **For/Against**

Resolution 2 : Re-appointment of Mr Richard Sabin for a term of 3 years **For/Against**

Please also indicate if you wish for an apology for absence to be recorded **Yes/No**

Notes:

FORM OF PROXY

1. As a member of the Company you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at a general meeting of the Company. You can only appoint a proxy using the procedures set out in these notes.
2. Appointment of a proxy does not preclude you from attending the meeting and voting in person. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically be terminated.

APPOINTMENT

3. A proxy does not need to be a member of the Company but must attend the meeting to represent you. If you wish to appoint a proxy other than the chairman of the meeting, insert their full name in the box. You are requested to provide a back-up proxy. If you leave this space blank, the chairman of the meeting will be appointed your proxy. Where you appoint as your proxy someone other than the chairman, you are responsible for ensuring that they attend the meeting and are aware of your voting intentions. If you wish your proxy to make any comments on your behalf, you will need to appoint someone other than the chairman and give them the relevant instructions directly.

VOTING DIRECTIONS

4. To direct your proxy how to vote on the resolutions, mark this form as appropriate. If no voting indication is given, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the meeting, including a motion to adjourn.

RETURNING YOUR FORM OF PROXY

5. To appoint a proxy using this form, the form must be:
 - Completed and signed;
 - Sent or delivered (by hand, by post or by email) to the Company at Haslemere Museum, 78 High Street, Haslemere GU27 2LA; and
 - Received by the Company no later than 7.00pm on Wednesday 20th November 2024.
6. In the case of a member which is a company or organisation, this proxy form must be executed under its common seal or signed on its behalf by an officer of the company or an attorney for the company. Any power of attorney or any other authority under which this proxy form is signed (or a duly certified copy of such power or authority) must be included with the proxy form.

CHANGING YOUR PROXY

7. To change your proxy instructions simply submit a new proxy appointment using the methods set out in the notes to the proxy form. Note that the cut-off time for receipt of proxy appointments set out in those notes applies to amended instructions. Any amended proxy appointment received after that time may be disregarded.
8. If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.